



ODISHA ADARSHA VIDYALAYA SANGATHAN

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NOTIFICATION

No. 9717/OAVS/2020, Date 15.12.20

Sub: Constitution and Functions of Parent Teacher Association (PTA) and Vidyalaya Management & Development Committee (VMDC) in Odisha Adarsha Vidyalayas (OAVs)

There shall be one Parent Teacher Association (PTA) and one Vidyalaya Management & Development Committee (VMDC) in each of the Odisha Adarsha Vidyalayas of the state. The following guidelines shall be followed for constitution and functioning of PTA and VMDC in all the Odisha Adarsha Vidyalayas.

1. PARENT TEACHER ASSOCIATION (PTA):

1.1 Constitution and Functioning:

- (i) PTA shall be the body comprising of all the teachers including Principal/ Vice Principal and natural parents (not guardians) of the students of the Odisha Adarsha Vidyalayas (OAVs).
- (ii) The membership of a parent will remain valid for two years and further selection shall be made.
- (iii) Only one parent shall be the member of the PTA. In case of voting he/she shall exercise only one vote irrespective of the number of their children reading in the same Vidyalaya. The ratio of father and mother shall be 50:50.
- (iv) The quorum for conduct of any meeting of the PTA will be 20% of its total strength.
- (v) The Principal or Principal I/C of each Odisha Adarsha Vidyalaya shall be the ex-officio Convener-cum-Secretary of the PTA. While convening meetings of the PTA, notice shall be issued minimum 7 days in advance with copy pasted in the Vidyalaya Notice Board. Notice to parents shall be sent through their wards against receipt by the student in a register and actual receipt of notice by parents shall

be monitored by the head of the Vidyalaya. The copies of duly served notices received by the parents shall be retained in the Vidyalaya for a minimum period of one year.

- (vi) The PTA in each of its meetings shall select one of its members as the Chairperson to preside over the meeting. The Principal shall conduct selection by show of hands.
- (vii) The proceedings of the PTA meetings shall be recorded in a hard bound register. The Chairperson of each meeting must sign the proceedings of a particular meeting at the end. The recorded proceedings of one meeting shall be read out and confirmed in the immediate next meeting of the PTA as first item of the agenda. The head of the Vidyalaya shall remain responsible for recording of proceedings and maintenance of the register.

1.2 Functions of PTA:

- (i) PTA meetings shall be convened at least twice in a year (preferably March and last week of June). It may be more as per the need of the school. The Principal or Principal I/C shall be the convener.
- (ii) The Principal or Principal I/C shall explain the powers, functions, roles and responsibilities of the PTA to all members.
- (iii) The PTA shall be competent to take decisions with regard to raising of contribution in shape of kind only which in its opinion is required for the development of the Vidyalaya.
- (iv) It shall be lawful for the PTA to accept contribution from anybody or any organization in kind only. In the name of contribution, the PTA shall not create situation that will interfere with the administration of the head of the Vidyalaya.
- (v) The PTA shall discuss on the day to day functioning of the Vidyalaya and devise strategies to meet various needs and requirements of the Vidyalaya with focus on student interests.
- (vi) The PTA shall not take any decision which will run contrary to provisions laid down by OAVS or Government.
- (vii) All the decisions as regards to the functioning of the Adarsha Vidyalaya taken by the VMDC shall have to be ratified by the PTA in the succeeding meeting.
- (viii) In case of any situation where PTA is not able to take a decision, the

decision of headquarters communicated by State Project Director shall be final.

2. VIDYALAYA MANAGEMENT AND DEVELOPMENT COMMITTEE (VMDC):

2.1 Constitution of VMDC:

There will be a Vidyalaya Management and Development Committee at School level. The Vidyalaya Management and Development Committee will be headed by the Collector or Officer authorized by the Collector of the concerned District and will have 8(eight) other members namely:-

- (i) Collector or his authorized representative as Chairman.
- (ii) Block Development Officer
- (iii) Block Education Officer
- (iv) One Medical Officer of the concerned Block **to be selected by the Chairman.**
- (v) Executive Engineer (E.E.)/AEE/SDO/JEE of R.D./Works Department.
- (vi) Two eminent educationists of the locality to be finalized by Chairman (One should be Women)
- (vii) Headmaster of a nearby secondary school **to be selected by the Chairman.**
- (viii) Any member nominated by the Chairman of Executive Committee of the Sangathan.
- (ix) The Principal of the school will function as Member-Secretary.

The Final Membership of each Vidyalaya Management and Development Committee needs approval of the Sangathan before taking charge. Sangathan can change or suggest the constitution as well as membership of the Vidyalaya Management and Development Committee as and when felt necessary for fulfilling the objective of the Sangathan.

The powers and functions of the Vidyalaya Management and Development Committee shall be as specified by the Executive Committee of the Sangathan through resolutions from time to time. The Vidyalaya Management and Development Committee will look after the overall development of the school and will seek advice from the Sangathan as and when necessary. Each Vidyalaya Management and Development

PTA meetings of class VI, VII, VIII, IX & XI

13

Signature of Parents : class.

1. Mamata Sahu (VII)
2. Lambodar Sahu (VII)
3. Tankadhar Nayak (VI)
4. ଅନିଲ କୁମାର
5. mahana ~~...~~ Dhot (VI)
6. Bidesa Sahu (VII)
7. Lokanath Dehury (VI)
8. ବିନୟ କୁମାର (VI)
9. Praveen W. Sahu (VI)
10. ଅନିଲ କୁମାର (VII)
11. Longath Saha (VIII)
12. Depul' Sam (VII)
13. ଅନିଲ କୁମାର (XI)
14. ବିନୟ କୁମାର (VII)
15. ବିନୟ କୁମାର (VII)
16. ଅନିଲ କୁମାର
17. ଅନିଲ କୁମାର
- 18.
19. Trinath Bhat (VI)
20. Bidesathab Dehury (VI)
21. Jugal Kishor Thapa VIII.
22. Supalekha Behara (VII) (IX)
23. Jayanta Kumar Bisui (VIII)
24. Sunesh O Sali (VII)
25. Anupam Chandra Sahu (VII)
- 26.
27. Ananta Kumar Mishra (VII)
28. Kusara Basantara (8)
29. Jitendra Sahu (VI)
30. Seeta K. Panth (VII)
31. Ramani Kanta Pradhan (VI)
32. Chitrabhawan Majhi (VI)

- 33 Ripan Kumar Pradhan
- 34 Niranjan Pradhan (IX) - Shreyalree Pradhan.
- 35 - Dileswar Sahoo - Swadhan Sahoo class X
- 36 - Manoj Pradhan (VI)
37. Jagannath Pradhan. (VII)
38. Saradan Behera. (VIII)
39. Dusasan Khilar (VII)
40. Satyapathi Behera. (VI)
41. Ajit Kumar Sahoo (IX)
- 42.
43. ଅଜିତ କୁମାର ସହୁ
44. Ajit Kumar Sahoo. (VI)
45. Rama Behera. (VI)
46. ରାମା ବେହେରା VIII
47. Anur Kumar Sahoo class IX
48. Sachala Biswal class - VII
49. Santas ku. Pradhan class - VI
50. Malayu Pradhan Jenu class - VII
51. Manata Pradhan
52. Deba kamathu Pradhan class - VII
53. Gangadhar Sekury - VII
54. ମେଘା ସହୁ
55. Jagannath Sahoo IX
56. Pradham Behera. (IX)
57. Sakanta Sahoo (VIII)
58. Nityapama Pradhan. (IX) Gayatri Biswal.
59. Debakanta Behera. X
60. Apurja Kumar Sahoo XI
- 61.
- 62.
- 63.
- 64.
- 65.

Date: 13.12.2022
Tuesday

PTA meetings of class x & XII

<u>Signature of Parents</u>	<u>Class</u>
1. Kshetra bas. Saha	X
2. Narottam Nayak	X
3. Deetu Charm Saha	X
4. Gouranga ch. Behera	X
5. Parasara Nitaya Behera	X
6. Sanjaya Ku Behera	X
7. Padma Behera	
8. Padma Behera Khilay	
9. Manasa Rajan Saha	X
10. Khageswar Saha	X
11. Digambar Pradhan	X
12. Bahadur Ku Pradhan	X
13. Tanu Anan Saha	X
14. Bababai Saha	X
15. Biswa Nath Behera	
16. Saralata Saha	
17. Meenati Saha	X
18. Sujata Saha	X
19. Harmanjee Mahapatra	X
20. Puspata Dehury	XII
21. Nita Saha Saha	X
22. Binodini Behera	XII
23. Renubala Saha	X
24. Kunz Pradhan	X
25. Reshita Panda	
26. Shantilata Pradhan	
27. Pradip Pradhan	
28. Pradip Kumar Dehury	X
29. Rohit Ku Saha	X
30. Birendra Pradhan	X
31. Pradip Kumar Dehury	X

32. Sumantra Mishra X
33. Anirban Pradhan X
34. Debnayan Das (X)
35. Debansu Das (X)
36. Jyoti Kishor Mishra (X)
37. Sridhara Bhoi
38. Ananta Kumar Bhoi (X)
39. Ramesh Ch. Mahapatra
40. Nirupama Nask (X)
41. Sabyta Saha (X)
42. Bipan Bhoi - 211
- 43.
- 44.
- 45.
- 46.
- 47.
- 48.
- 49.
- 50.